

Edgware Cricket Club Constitution

Last amendment: December 2020

Version Number: 1.3

1. The name of the club is Edgware Cricket Club, hereafter to be referred to as "the club" and the club shall be affiliated to the England and Wales Cricket Board through the Middlesex and Hertfordshire Cricket Boards.
2. The club colours shall be Royal Blue and White.
3. Aims and Objectives:
 - a) To foster and promote the sport of cricket at an amateur level within the community and within the sport, providing opportunities for recreation, coaching and competition.
 - b) To ensure that all members, playing and non-playing, abide by the Laws of Cricket and by the ECB Code of Conduct which incorporates the Spirit of Cricket
 - c) To adopt and implement the ECB Club Inclusion and Diversity Policy and any future versions of this policy
 - d) To ensure a duty of care to all members of the club, by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the policy.
 - e) To encourage all members to participate fully in the activities of the club.
4. Membership
 - a) Membership to the club shall be open first and foremost to current and ex-pupils of Canons High School as well as any present player referrals. Any appropriate applications thereafter shall be considered on a case by case basis regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or any other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
 - b) The club may have different classes of membership and subscription on a non- discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating.
 - c) Application for membership of the club shall be by completion of a membership application form and by payment of the relevant subscription/joining fees as determined by the Annual General Meeting of the club.
 - d) No person shall be eligible to take part in the business of the club or be eligible for selection for any club team unless the appropriate subscription has

been paid by the specified date or membership has been agreed by the Committee.

e) The annual subscription payment covers membership of the club and is not a guarantee of team selection. Failure to pay the full annual subscription by the due date may render the player ineligible for selection. Team selection shall be determined firstly by the team captain and the elected vice-captain thereafter.

f) The Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or cricket into disrepute. Appeal against refusal or removal may be made to the Committee who shall appoint an Appeals Committee to hear the appeal.

g) All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and any Codes of Conduct that the club has adopted. The constitution shall identify those members eligible to vote at any General Meetings.

5. Classes of Membership

The club will have the following classes of membership:

a) Full Member: Aged 18 and over on 1st April of the current season. The annual subscription fee shall be governed by the number of games played in the previous season as set out at the Annual General Meeting.

b) Junior Member: Aged less than 18 years on the 1st April of the current season. Not entitled to vote at club meetings.

c) Honorary Life Members – Such membership is to be awarded at the recommendation of the Committee and approved at the Annual General Meeting. Life membership is offered without a subscription, and such members, who will normally have been playing members, may attend all social functions without payment, and can also attend the Annual General Meeting with the power to vote.

d) Social member – Not entitled to vote at club meetings.

The Club Secretary will keep a register of members. All members of the club will be entitled to full use of the club's playing, practice and social facilities. Membership is not transferable and shall cease on death. A member may resign by written notice to the club, but the return of any subscription paid is at the discretion of the Committee.

6. Election of Club officials

a) All club Officials shall be elected at the Annual General Meeting of the club from, and by, the members of the club. Any member of the club may be elected to office in his/her absence, subject to prior written notification of his/her willingness to stand for the office in question. All Officials shall be

elected for a period of one year but shall be eligible for re-election to the same office or to another office the following year.

b) The Executive Officers of the club shall be as follows:

- i. Club Chairman
- ii. Club Treasurer
- i. Club Secretary
- ii. Head of Social
- iii. Director of Cricket (inc. Youth Cricket Development)
- iv. Club Welfare Officer
- v. Fixtures Secretary
- vi. Team Captains and Vice-Captains

Such other appointed officers of the club as proposed and elected at the Annual General Meeting.

7. The Committee

a) The affairs of the club shall be conducted by the Committee composed of the Club Chairman and three full members, appointed and approved by the membership at the Annual General Meeting.

b) The Committee will be convened by the Club Chairman and shall meet a minimum of once a quarter, at a time to be agreed among its members. Three members are necessary to form a quorum, for business to be agreed at meetings.

c) An elected Committee member ceases to be such if he or she ceases to be a member of the club, resigns by written notice, or is removed by the Committee for good cause after the member concerned has been given the chance of putting their case to the Committee. Appeal against removal may be made to the Appeals Committee. The Committee shall fairly decide the time limits and formalities for these steps.

8. The duties of the Committee shall be:

- a) To control the affairs of the club on behalf of the members.
- b) To keep accurate accounts of the finances of the club through the Club Treasurer. These should be available for reasonable inspection by members and should be audited before every Annual General Meeting. The club shall maintain a bank current account and the following Officers shall be authorised to sign club cheques: any two from the Club Chairman or Club Treasurer or Club Secretary.
- c) To make decisions on the basis of a simple majority vote. In the case of equal votes, the Club Chairman shall be entitled to an additional casting vote.
- d) To support decisions regarding the club strategy as dictated by the appointed Club Chairman, including but not limited to, four decisions,

grounds, training and playing facilities, league and cup involvement, sponsorships and any other decisions that advance the aims and objectives of the club.

e) To vote on all annual end-of-year awards besides those voted for by full members of the club.

9. The Committee has the power to:

a) Acquire and provide grounds, equipment, coaching, training and playing facilities, clubhouse, and transport, medical and related facilities.

b) Provide coaching, training, medical treatment and related social and other facilities.

c) Take out any insurance for club, employees, contractors, players, guests and third parties

d) Raise funds by appeals, subscriptions, grants and charges (including match fines)

e) Set aside for special purposes or as reserves

f) Co-operate with or affiliate firstly to any bodies regulating or organising the sport of cricket and secondly any club or body involved with cricket and thirdly with government and related agencies

g) Do all other things reasonably necessary to advance the aims and objectives of the club

10. Selection Committee

The Selection Committee shall comprise the Club Captain and Vice-Captain with oversight from the Club Chairman. The selection policy should aim to promote fairness and opportunity to play. On weekends with multiple fixtures, the club should endeavour to provide ample opportunity for all its members to play at least one fixture if it is possible to do so. The Selection Committee should endeavour to select players based on the following criteria:

a) Payment of yearly subscription received

b) Number of matches played by the player (over the previous three seasons)

c) Attendance at training and club events

d) Form of the player in the current season

e) Whether the player is exclusive to Edgware Cricket Club. i.e.

Preference should be given to players who play for Edgware Cricket Club *only*.

11. General Meetings

The Annual General Meeting of the club shall not be held later than the end of December each year. Twenty-one clear days' notice of the Annual General Meeting shall be given to members by serving notice and posting the notice on the club website. Members must advise the Club Secretary in writing of

any other business to be moved at the Annual General Meeting at least fourteen days before a meeting. The Club Secretary shall circulate or give notice of the agenda for the meeting to members not less than seven days before the meeting. The business of the Annual General Meeting shall be to:

- a) Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting
- b) Receive the audited accounts for the year from the Club Treasurer
- c) Receive the annual report of the Committee from the Club Chairman
- d) Elect the officers of the club
- e) Review club subscription rates and agree them for the forthcoming year
- f) Announce the end-of-year award winners

12. Alterations to the Constitution

Any proposed alterations to the club constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by an eligible voting member of the club and seconded by the same. A copy of the club constitution shall always be exhibited on the club website.

13. Finance

All club monies shall be banked in an account in the name of the club. The Club Treasurer shall be responsible for the finances of the club and for providing a report on the financial position as required by the Committee. The Club Treasurer shall ensure that the club maintains adequate and appropriate insurance to cover the activities of the club. The financial year will end on 31st October. The Club Treasurer will present an audited statement of the annual accounts at the Annual General Meeting. Any cheques drawn against club funds should hold the signatures of any two from the Club Chairman, Club Treasurer and Club Secretary.

14. Discipline and Appeals

All complaints regarding the behaviour of members should be lodged in writing with the Club Secretary. The Committee shall appoint a disciplinary subcommittee who will meet to hear complaints within 10 days of a complaint being lodged. Any member requested to attend a disciplinary subcommittee shall be entitled to be accompanied by a friend or other representative and to call witness. The Committee (or its sub-committee) has the power to take appropriate disciplinary action, including the termination of membership, after giving due consideration to the requirements of the ECB Code of Conduct, Spirit of Cricket, Middlesex Cricket Board and Hertfordshire Cricket Board Disciplinary Codes. The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the member against whom the complaint was made within five days of the hearing.

There shall be a right of appeal to the Committee against either the finding or the sanction imposed or both following disciplinary actions being taken. The Committee shall appoint an appeals committee (a maximum of three) which shall not include members involved with the initial disciplinary hearing but may include non-members of the club. The Appeals Committee shall consider the appeal within 10 days of the Club Secretary receiving the appeal. The individual submitting the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

15. Dissolution

If at any General Meeting of the club, a resolution be passed calling for the dissolution of the Club, the Club Secretary shall immediately convene a Special General Meeting of the club to be held not less than one month thereafter to discuss and vote on the resolution. If at that Special Meeting, the resolution is carried by at least two-thirds of the Full Voting Membership present at the meeting, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all debts and liabilities of the club.